

Sample form, not for offline completion.

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2026 Physical Infrastructure Grant Program

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MTC Grant Programs

Name of Applicant Organization

Once you have completed the **Start Here** tab, you may click "Save and Next". You will then be able to navigate to any of the application tabs, input information, and save your progress.

To be eligible for a Missouri Technology Corporation Grant Program, the Applicant Organization must be located within the state of Missouri, registered to do business in Missouri, and in Good Standing with the Missouri Secretary of State. Additionally, the organization must be either a public or private non-profit Missouri research institution, including institutions of higher education, or a non-profit entrepreneurial support or related organization. Furthermore, as required by Missouri statutes, any contract signed between the Missouri Technology Corporation and a not-for-profit organization must stipulate that the not-for-profit organization provides a 100% match for any funding received from the Missouri Technology Corporation through the technology investment fund.

Is the Applicant Organization located within the State of Missouri?

- ☐ Yes
- ☐ No

Is the Applicant Organization registered to do business and in Good Standing with the Missouri Secretary of State?

- ☐ Yes
- ☐ No

Please select which best describes the Applicant Organization.

*Eligible Applicant Organizations include: public or private **non-profit** Missouri research institutions, including institutions of higher education or **non-profit** entrepreneurial support or related organizations*

- ☐ a public or private ****non-profit**** Missouri research institution, including institutions of higher education
- ☐ ****non-profit**** entrepreneurial support or related organization?
- ☐ Other

Does the Applicant Organization have an actual, conditional, or anticipated third-party cost sharing commitment to match the requested MTC Grant?

*As required by Missouri statutes, any contract signed between the Missouri Technology Corporation and a not-for-profit organization **must stipulate that the not-for-profit organization provides a 100% match** for any funding received from the Missouri Technology Corporation through the technology investment fund.*

☐ Yes

☐ No

Applicant Organizations must demonstrate an actual, conditional or anticipated third-party cost-sharing commitment to match the requested MTC grant funding that equals at least the amount requested in the application. Required by Missouri Revised Statutes, Section 348.253(2)

I have read the eligibility criteria outlined in the relevant and current Grant Program Proposal guidelines and understand that if the grant application is deemed to be ineligible that the application will not be reviewed even if submitted.

Grant Program guidelines can be found under the relevant Grant Program at <https://www.missouritechnology.com/entrepreneurial-ecosystem-support-parent/>

☐ Yes

Does your Grant Proposal File (PDF) include the following items in the following order:

1. Cover Letter
2. Grant Proposal Narrative
3. Physical Infrastructure Budget Form
4. Physical Infrastructure Summary of Projected Economic Impact Form
5. Physical Infrastructure Baseline Annual Reporting
6. Affirmation and Signature Page

☐ Yes

MTC requires the following supporting documents for your Applicant Organization.

Please check the each box below to indicate you have the document(s) listed.

☐ Business/Operating/Strategic Plan

☐ Articles of Incorporation/Organization

☐ Organizational Chart

☐ List of Officers, Directors, and Management Team

☐ List of Advisory Board Members

☐ List of organizations of any corporate type that own in whole or in part the Applicant Organization

☐ List of any organizations of any corporate type that the Applicant Organization owns in whole or in part

☐ Financial Statements for the three most recently completed fiscal years

☐ Most recent balance statement at the time this application is submitted

☐ Most recent profit & loss statement at the time this application is submitted

☐ ...

APPLICANT ORGANIZATION INFORMATION

Corporate form of the Applicant Organization

☐ 501(c)1

☐ 501(c)3

☐ 501(c)6

☐ State Funded Institute of Higher Education

☐ Other

Missouri Tax I.D. Number (MITS) of Applicant Organization

Federal Employer I.D. Number (FEIN) of Applicant Organization

Applicant Organization Size (number of employees)

- ☐ 5 or fewer
- ☐ 6-10
- ☐ 10-20
- ☐ over 20

Describe the Applicant Organization's mission and role in driving economic development.
This summary may be used in marketing efforts, including press releases. (Suggested Text Limit of 100 Words)

Full name of the primary point of contact for the Applicant Organization.

Title of the primary point of contact for Applicant Organization.

Email address for the primary point of contact for Applicant Organization.

Phone number for the primary point of contact for Applicant Organization.

Full name of the secondary point of contact for the Applicant Organization (optional)

Title of the secondary point of contact for Applicant Organization. (optional)

The email address for the secondary point of contact for Applicant Organization. (optional)

The phone number for the secondary point of contact for Applicant Organization. (optional)

Full name of the signing authority for Applicant Organization.

Title of the signing authority for Applicant Organization.

The email address for the signing authority for Applicant Organization.

The phone number for the signing authority for Applicant Organization.

Mailing Address of Applicant Organization

Physical Address (if different than mailing address) (optional)

Missouri County where the Applicant Organization is physically located.

Primary Missouri County Served by Applicant Organization

Additional Missouri Counties Served

Please provide the physical address where the physical infrastructure that is the focus of this proposal is located in Missouri.

Please provide the county in Missouri where the physical infrastructure that is the focus of this proposal is (optional) located.

Is the Applicant Organization a state-recognized innovation center?

- ☐ Yes
- ☐ No

Is the Applicant Organization a Missouri Certified Incubator?

- ☐ Yes
- ☐ No

Is the Applicant Organization the recipient of an active MTC Grant?

- ☐ Yes
- ☐ No

Describe the Applicant Organization's relationship with Missouri Technology Corporation, if any. Include the dates and amounts of all grants awarded or capital dispersed to the Applicant Organization within the past five (5) years. (Suggested Text Limit of 150 words)

Please select the uses of funds that best describe the Grant Proposal.

Select all that apply.

- ☐ Financial support of operating expenses, including but not limited to rent and utilities, professional services, and management and administrative salaries that are directly related to the operation of the physical infrastructure (i.e. not related to programmatic expenses);
- ☐ Financial support for renovation of space, tenant improvements, or enhanced amenities (high-speed internet, upgrading shared-use technologies, etc.)
- ☐ Financial support for the purchase or repair of shared-use equipment or resources.

Please select the objective that best describes the Grant Proposal.

Select all that apply.

- ☐ Financial support of physical infrastructure that provides flexible and below-market-rate commercial office space, including co-working spaces, private offices, meeting rooms, and access to high-speed internet, in regions where entrepreneurs lack access to these resources.
- ☐ Financial support of physical infrastructure that provides specialized or sector-specific services, facilities, and other infrastructure, including but not limited to wet lab space or greenhouses to be used by the states emerging biotech and agtech companies, that would otherwise be unavailable in an area/region.
- ☐ Financial support of physical infrastructure that is broadly recognized as a center for entrepreneurship for the community/region, helping elevate the role of innovation and entrepreneurship in the economy.

Number of Years of Funding Requested

- ☐ One Year
- ☐ Two Years
- ☐ Three Years

Physical Infrastructure Operating Expenses - Actual

Total Operating Expenses for the Physical Infrastructure for Calendar Year 2024 (actual)

Total Operating Expenses for the Physical Infrastructure for Calendar Year 2025 (actual)

Physical Infrastructure Operating Expenses - Projected

Projected Operating Expenses for the Physical Infrastructure for Calendar Year 2026

Projected Operating Expenses for the Physical Infrastructure for Calendar Year 2027 **Required for 2 and 3 year grant proposals**

Projected Operating Expenses for the Physical Infrastructure for Calendar Year 2028 **Required for 3 Year grant proposals**

Average Operational Expenses *Average operational expenses are calculated as the mean of the operating expenses from the two most recent calendar years and the projected operating expenses for the funding year*

Funding Request

Amount of Funding Requested

Please see Section 2.7 Budget Restrictions in the 2026 Physical Infrastructure Guidelines for information on budget limits.

Physical Infrastructure Grant funding will be limited to the lesser of (a) \$200,000 or (b) 25% of the Applicant Organization's average annual operating expenses for the physical infrastructure (as calculated above) per year of funding request.

Please provide a short summary/overview of the proposal, including key objectives.
This summary may be used in marketing efforts, including press releases.

Suggested Text Limit of 200 Words

GRANT PROPOSAL FILE

Applicant Organization's Grant Proposal File

Upload as a single PDF file



Grant Proposal Files should be submitted as a single PDF document.

The documents described in Sections 3.2.1 through 3.2.6 collectively make up the Grant Proposal File. The documents from Sections 3.2.1 through 3.2.6 should be combined, in the order below, into a single PDF file and named with the following convention: ApplicantOrgName_GrantProposalFile i.e., MTC_GrantProposalFile.

- 1. Cover Letter
- 2. Grant Proposal Narrative (15-page limit)
- 3. Physical Infrastructure Budget Form
- 4. Physical Infrastructure Summary of Projected Economic Impact Form
- 5. Physical Infrastructure Baseline Annual Reporting Form
- 6. Affirmation and Signature Page

GOVERNANCE AND ORGANIZATION

Applicant Organization's Business, Operating, or Strategic Plan (10-page limit)

Upload as a single PDF file



Please upload a single PDF file of the Applicant Organization's Business, Operating, or Strategic Plan (10-page limit).

Please follow the naming convention ApplicantOrgName_documenttitle

For example: MTC_businessplan

Applicant Organization's Articles of Incorporation

Upload as a single PDF file



Please upload a single PDF file of the Applicant Organization's Articles of Incorporation. Please follow the naming convention ApplicantOrgName_documenttitle For example: MTC_articlesofincorporation

Applicant Organization's Organizational Chart

Upload as a single PDF file



Please upload a single PDF file of the Applicant Organization's Organizational Chart. Follow the naming convention ApplicantOrgName_documenttitle For example: MTC_orgchart

Applicant Organization's Officers, Directors, and Management Team List

Upload as a single PDF file



Please attach a list of the Applicant Organization's officers, directors, and management team including full names and their corresponding positions as a single PDF file. Follow the naming convention ApplicantOrgName_documenttitle For example: MTC_officersdirectorsmanagement

Applicant Organization's List of Advisory Board Members

Upload as a single PDF file



Upload a list of the full names of all the Applicant Organization's Advisory Board(s) members as a single PDF.

Follow the naming convention ApplicantOrgName_documenttitle

For example: MTC_advisoryboard

List of organizations, of any corporate type, that own in whole or in part the Applicant Organization.

Upload as a single PDF file



Upload a list of organizations, of any corporate type, that own in whole or in part the Applicant Organization. Upload as a single PDF.

Follow the naming convention ApplicantOrgName_documenttitle

For example: MTC_Organizationsowningapplicant

List of organizations, of any corporate type, that the Applicant Organization owns in whole or in part.

Upload as a single PDF file



Upload a PDF file of the list of organizations, of any corporate type, that the Applicant Organization owns in whole or in part.

Follow the naming convention ApplicantOrgName_documenttitle

For example: MTC_organizationsownedbyapplicant

FINANCIAL DOCUMENTS

Financial Statements for 3 most recently completed fiscal years of the Applicant Organization

Upload as a single PDF file



Upload a PDF file of the financial statements for 3 most recently completed fiscal years of the Applicant Organization. If your organization has not completed three fiscal years yet, attach financial statements for all (1 or 2) of the most recently completed fiscal years as a single PDF file. Follow the naming convention ApplicantOrgName_documenttitle For example: MTC_3yrfinancialstatements

Recent Balance Statement

Upload as a single PDF file



Upload the Applicant Organization's most recent balance statement at the time this application is submitted as a PDF file. Follow the naming convention ApplicantOrgName_documenttitle For example: MTC_balancestatement

Recent Profit and Loss Statement

Upload as a single PDF file



Upload the Applicant Organization's most recent profit and loss statement at the time this application is submitted as a PDF file. Follow the naming convention ApplicantOrgName_documenttitle For example: MTC_profitandloss

Pro Forma Financial Projections for at least a 3 year period

Upload as a single PDF file



Upload the Applicant Organization's Pro Forma Financial Projections for at least a 3 year period. Upload as a single PDF file. Follow the naming convention ApplicantOrgName_documenttitle For example: MTC_proforma

ADDITIONAL SUPPORTING DOCUMENTS

Do you have any additional supporting documents you wish to upload? Please combine supporting documents into a single PDF file, or as few as possible, but no more than three.

☐ Yes

☐ No

Have any of the Applicant Organization's officers, directors, or beneficial owners now or within the last ten (10) years:
Been delinquent in the payment of any non-protested taxes or any other amount due to the State of Missouri (or any political subdivision thereof) or federal government.

Filed for or publicly announced its intention to file for bankruptcy.

Been barred or disqualified from contracting with any state, federal or any local municipality or any political subdivision thereof.

Been found to employ an unauthorized alien.

Been informed of any investigation respecting personal or business activities or inactions that might give rise to a possible violation of state or federal criminal, securities, or competition laws.

Been convicted of or under indictment for any criminal offense other than a misdemeanor.

Had a business or professional license suspended, revoked, or surrendered voluntarily.

☐ Yes (you must upload a detailed explanation)

☐ No. Select No if the above statements do not apply to any of the Applicant Organization's officers, directors, or beneficial owners.

If yes, you must attach a detailed explanation below.

The Applicant has reviewed MTC's Conflicts of Interest Policy (as amended on October 13, 2022) and Current List of Employees and Directors.

☐ Yes

MTC's Conflicts of Interest Policy can be found at: <https://www.missouritechnology.com/wp-content/uploads/2022/11/mtc-conflict-of-interest-policy-2022.pdf> A current list of Employees and Directors can be found at: Employees: <https://www.missouritechnology.com/about-us/contact-us/> Directors: <https://www.missouritechnology.com/about-us/board-of-directors/>

Disclose any known or potential conflicts of interest respecting the Applicant Organization and MTC. If none, please write NONE.

By submitting this application, the Applicant Organization certifies and acknowledges that:

- 1. The Applicant Organization has reviewed the applicable program description and MTC's grant review process, which are available at www.missouritechnology.com.
- 2. The Applicant Organization understands that submitting false or misleading information in connection with this application may result in the Applicant being found ineligible for participation in the program.
- 3. MTC reserves the right to request any additional information at any time in connection with its evaluation of this application.
- 4. MTC is subject to the Missouri Open Records Act, and that information the Applicant deems to be confidential and a "closed record" in accordance with that Act shall be clearly marked and stamped.
- 5. Any funds received under the program will only be used for those activities set forth in the grant proposal.
- 6. The Applicant Organization is not delinquent with respect to any federal, state, or local taxes or fees.
- 7. There are no pending or threatened liens, judgments, or material litigation against the Applicant or any person who is engaged in the management of the Applicant that would have a material impact on the viability of the Applicant.
- 8. None of the Applicant nor any of the Applicant's directors/managers or officers is presently suspended, debarred, proposed for debarment, declared ineligible, voluntarily excluded from participation in this transaction by any Federal department or agency, or presently involved in any bankruptcy.
- 9. No portion of any funding provided by the MTC may be used for any prohibited purpose outlined in Section 196.1127, RSMo.
- 10. MTC tracks the performance and economic impact of projects its funds annually for a period of ten (10) years and the Applicant Organization will be contractually required to cooperate with these efforts.
- 11. MTC-provided funds will be subject to repayment if the business activities created or developed as a result of MTC funding are relocated outside of the State of Missouri at any time.
- 12. Awards authorized by MTC are contingent upon the Applicant Organization entering into a binding contractual agreement with MTC. The binding contract will require that the MTC be given appropriate oversight of its award.

The Applicant has reviewed and agrees to the certifications stated above.

☐ Yes

I certify that I am the authorized representative for the Application Organization who is authorized to make the statement of affirmation contained herein. To the best of my knowledge and belief, I certify that the information contained in this application is complete, true, and correct. If any information submitted on or with this application requires alteration or supplementation, I agree to provide that information in writing to the MTC as soon as practical. I understand the submitting false or misleading information in connection with this application may be punishable by law.

The following will serve as the Applicant's digital signature.

Name of authorized representative

Title of authorized representative

Date